

Nunavik Program for the Arts and Literature

2014-2017 Support for professional artists and writers

This document applies to the 2016-2017 fiscal year

Registration deadline: December 19, 2016

Updated: September 2016

FOREWORD

With a shared goal of supporting artistic creation and its dissemination among the population of Nord-du-Québec (Kativik sector), the Kativik Regional Government (KRG), the AVATAQ Cultural Institute, the ministère des Affaires municipales et de l'Occupation du territoire (MAMOT), the ministère de la Culture et des Communications (MCC), the minister responsible for the Abitibi-Témiscamingue and Nord-du-Québec regions, the minister responsible for Aboriginal Affairs and the Conseil des arts et des lettres du Québec (CALQ) signed a specific agreement to improve conditions for artists and writers engaged in their creative pursuits in Nord-du-Québec. In particular, this agreement implements a grant program offering Support for professional artists and writers.

Before completing your application, it is important that you read the General information about support for artists and writers under the framework of regional programs. You will find all the necessary information concerning:

- General conditions for eligibility
- Presentation of the application
- Evaluation of grant applications
- The revision process
- A glossary of terms employed

OBJECTIVES OF THE FINANCIAL ASSISTANCE

Projects submitted under this section heading entail partnership initiatives with the community or regional participants. Moreover, they must comply with at least one of the following objectives:

1. Support artistic projects and partnership initiatives involving the collaboration of artists, writers and community organizations to forge ties within the community.
2. Support sponsorship or mentorship projects for up-and-coming artists and writers with recognized professional artists and writers.
3. Support programs of work or artistic projects encompassing a developmental initiative that contributes to recognition of the artist or writer, especially within their community.

TARGET APPLICANTS

Eligibility is restricted to professional artists and writers and artists' and writers' groups from the Inuit community engaged in the following artistic disciplines: circus arts, digital arts, media arts, multidisciplinary arts, visual arts, popular song, storytelling, dance, literature, arts and crafts, music, architectural research and theatre. These practices can be related to traditional arts or contemporary practices.

Applicants under this section heading must be beneficiaries of the James Bay and Northern Québec Agreement or be from Nunavik. In both instances, they must usually reside in Québec and have been Québec residents for the past twelve (12) months.

An applicant who presents a project at the outset of their career must be sponsored by a professional arts organization or supervised by a recognized professional artist or writer.

For the definitions of professional artists or professional up-and-coming artists and writers, refer to the General information regarding support for artists under regional programs.

TYPES OF ELIGIBLE PROJECTS

- Creation or dissemination projects resulting in a professional engagement and enabling a public presentation.
- Dissemination projects that entail a special collaboration with an educational institution, library or municipal body.
- Projects by up-and-coming artists at the outset of their career sponsored by a recognized professional arts organization or mentored by a professional artist or writer in his region.
- Creation projects that necessitate access to technical studios and equipment.
- Projects to disseminate works in the region and beyond with an aim to developing new audiences.
- Creation or dissemination projects that make use of advanced technologies and resources.

MAXIMUM AMOUNT OF FINANCIAL ASSISTANCE

A grant to an individual artist or writer may not exceed \$10,000, and \$15,000 in the case of a group. The amount accorded may not represent more than 95% of the total cost of the project.

If the real cost of completing a project results in exceeding the relative scale of the maximum amount of financial assistance, the partners can request reimbursement of the amount in excess.

Exceptionally, an artist or writer may be eligible for a second grant for the same project under the framework of an extension agreement. However, he must justify and demonstrate his application's relevance as well as produce an activity report and a financial report of use of the grant.

ELIGIBLE EXPENSES

- Creation expenses (these expenses offset the loss or reduction of income stemming from the realization of the project and cover fixed subsistence costs: rent, food, telephone, electricity, childcare, and so on). These costs do not have to be itemized and are attributable to the artist or each member of a group.
- Artists' travel expenses.
- Professional honoraria, travel expenses and per diem allowances of contract workers, collaborators, consultants, technicians or any other specialist who contributes short-term expertise to the realization of the project.
- Costs of materials, equipment rental and transportation stemming from realization of the project.
- Promotion expenses.
- Mentorship or professional development expenses.

Only expenses incurred from the date of submission of the project will be considered eligible.

PRESENTATION OF THE APPLICATION

The application file must be presented by making use of the Application form for artists and writers provided for this purpose and accompanied by a complete file including all the requisite items. The application form is available upon request from the AVATAQ Cultural Institute.

A single copy of the application file must be submitted (21.6 cm x 27.9 cm or 8 1/2" x 11"). Documents must be printed in black ink on white paper, using only one side of the page. To facilitate photocopying, do not staple or bind the documents.

The file must include **a single copy** of the following documents:

- Duly completed and signed form.
- Curriculum vitae of the applicant (maximum 3 pages).
- List of participants (artists, collaborators, freelancers, technicians, etc.).
- Written confirmation of the commitment of partners.
- A copy of the collaboration agreement, if applicable.

Attach four (4) copies of one or another of the following documents, identified with the applicant's name.

For theatre, the circus arts and multidisciplinary arts: a recent work presented on a DVD or CD or a compilation of selected works lasting no more than 15 minutes.

For dance: a maximum of three choreography segments lasting no more than 15 minutes recorded on a DVD.

For music: a recent recording, in studio or in concert of three works on a CD or DVD.

For the media arts, digital arts, visual arts, arts and crafts and architectural research: 15 digital images or a compilation of selected excerpts lasting no more than 15 minutes presented on a DVD or CD.

For literature and storytelling: a recent work or a compilation of selected excerpts lasting no more than 15 minutes presented on a DVD or CD. A book or manuscript excerpt.

Recommendations regarding file formats

If the supporting documents and materials cannot be presented in accordance with the following recommendations, please contact the AVATAQ Cultural Institute.

Computer media

Computer media refers to all media that can only be read by means of a personal computer. Make sure that your computer files are readable on a Windows environment, using one or more of the following software or plug-ins:

- Internet Explorer version 10 or earlier
- QuickTime version 7.7 or earlier: Standard Macintosh video and audio format (.mov). Do not use a HD video format.
- Shockwave Player version 11.6 or earlier
- Windows Media Player version 12 or earlier
- Flash Player version 13.0 or earlier
- Acrobat Reader version 11 or earlier
- VLC Media Player

For video, the recommended formats are MPEG 1 to 4, MOV and AVI. As for audio, the MP3 and M4A formats are suggested.

Note: the applicant is responsible for ensuring that all documents arrive intact and in one of the appropriate formats.

The AVATAQ Cultural Institute and the CALQ cannot be held responsible for any loss or damage resulting from the expedition or return of documents accompanying the application. We recommend that applicants never submit the originals of materials or documents to support an application.

Pursuant to the dispositions of the Act respecting Access to documents held by public bodies and the Protection of personal information, the AVATAQ Cultural Institute and the CALQ agree to respect the confidentiality of the documents and information in their possession as well as those transmitted to them.

An applicant who changes address after submitting his application must notify the AVATAQ Cultural Institute promptly to ensure that correspondence reaches him at his new address.

EVALUATION OF APPLICATIONS

Evaluation criteria

- Relevance of the project in light of the program's objectives (20 points).
- Quality and artistic value of the project in the context of the artist's or group's career (20 points).
- Impact of the project on the artist's career and in the communities focused on (20 points).
- Capacity to complete the project (15 points).
- Consideration accorded to the region's artistic resources and the professional remuneration of artists or writers in the project's budget projections (15 points).
- Budget balance and realism of budget projections (10 points).

Evaluation process

A selection committee comprising resource persons from the arts and literary communities who are registered with the CALQ's bank of resource persons will evaluate the applications for financial assistance. These resource persons are recognized for their professional skill in their field and their knowledge of the artistic and literary community in Nunavik. The CALQ and the AVATAQ Cultural Institute will ensure that creative resource persons of Inuit origin will be represented on the selection committee.

During the committee's selection process, the members make recommendations to the CALQ's board of directors and the partners concerned by the projects financed, who can then ratify them. Decisions are final and cannot be appealed.

The CALQ makes available the names of members of a selection committee three months after the decision.

APPLICATION DEADLINE

December 19, 2016

This program is updated each year. Please ensure that you have the version for the current year.

The CALQ deems the postmark to be the date of receipt of applications. Incomplete applications and those submitted after the application deadline are not accepted.

If the registration deadline falls on a weekend or statutory holiday, it moves to the next business day.

PLACE OF REGISTRATION AND PROGRAM MANAGEMENT

Applications must be sent to:

AVATAQ Cultural Institute

Aumaaggiivik Nunavik Arts Secretariat
Nunavik Program for the Arts and Literature
4150, Sainte-Catherine West, Suite 360
Westmount (Québec) H3Z 2Y5
Telephone: 514 989-9031, ext. 291
Toll-free: 1 800 361-5029
Fax: 514 989-8789
Email: beatricedeer@avataq.qc.ca

Website: www.avataq.qc.ca

PARTICIPATING PARTNERS

Kativik Regional Government

Kuujjuaq (Québec) J0M 1C0
Telephone: 819 964-2961
Toll-free: 1 877 964-2961
Fax: 819 964-2956

Conseil des arts et des lettres du Québec

Telephone: 514 864-3350
Toll-free: 1 800 608-3350
Email: info@calq.gouv.qc.ca

Website: www.calq.gouv.qc.ca

For more information about the partners, please consult their websites at the following addresses:

Kativik Regional Government: www.krg.ca

AVATAQ Cultural Institute: www.avataq.qc.ca

Ministère des Affaires municipales et de l'Occupation du territoire:
www.mamrot.gouv.qc.ca/

Ministère de la Culture et des Communications : www.mcc.gouv.qc.ca